**MEETING ANNOUNCEMENT**

**From:** 11:00

**To:** 13:00

**DATE AND TIME:** February the 17th 11:00

**PLACE:** MS Teams

**DURATION:** 2h

**PURPOSE:** Specifying software system requirements

1. **AGENDA**

Bases for the application we are asked to do and how we could do it

1. **DECISION FOLLOW-UP**

How the application is going to be displayed to the users that are going to use it. And which features are going to be essential to program first.

1. **DOCUMENTATION**

Brainstorming pdf

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**MEETING MINUTES**

**DATE AND TIME:** February the 17th 11:00

**PARTICIPANTS:** Pablo Almarza, Miguel Arnaiz, Carlos García,Samai García and S. Xiao Fernandez

1. **KEY POINTS DISCUSSED**

Competitive analysis, essential points that are necessary to let the application be usable and accessible to everyone.

1. **DECISIONS MADE**

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| --- | --- | --- |
| **ACTIONS** | **RESPONSIBLE PERSON** | **DEADLINE** |
| Competitive analysis | Samai Garcia  S. Xiao Fernandez | Due 19/02/2021 |
| Statement analysis | Pablo Almarza  Carlos García | Due 20/02/2010 |
| Meeting minutes week 17/02/2021 | Miguel Arnaiz  S. Xiao Fernnadez  Carlos Garcia | Due 17/02/2021 |